

Privacy Policy

Preamble

We recognise that your privacy is very important, and we are committed to protecting the personal information we collect from you. The Privacy Act 1988 (Cth) ('Privacy Act') and the National Privacy Principles ('NPP's') govern the way in which we must manage your personal information, and this policy sets out how we collect, use, disclose and otherwise manage personal information about you. We encourage you to check our web site regularly for any updates to this privacy policy.

Collection

Types of information collected

We may collect and hold personal information about you, that is, information that can identify you, such as your name, address, other contact details and other information relevant to providing you with the services you are, or someone else you know is, seeking.

Purpose of collection

We collect personal information in order to properly and efficiently carry out our functions. Specifically, to do all things of or incidental to club membership and otherwise necessary to facilitate and disseminate information relating to club membership, constitution rights and obligations and all club and golf related activities operations and functions. Such use includes but is not limited to keeping and maintaining membership and golf records issuing and maintaining membership accounts; facilitating the provision of products and services and related marketing and promotional services.

Methods of Collection

Personal information will generally be collected directly from you through the use of any of our standard forms, over the internet, via email or through a telephone conversation with you. There may, however, be some instances where personal information about you will be collected indirectly because it is unreasonable or impractical to collect personal information directly from you. We will usually notify you about these instances in advance, or where that is not possible, as soon as reasonably practicable after the information has been collected.

Sensitive Information

If it is reasonably necessary in the circumstances we may also collect sensitive information (which is a type of personal information) such as your medical history (including details of any health conditions or any allergies you may have), nationality, ethnicity or disability backgrounds.

Sensitive information is afforded a higher level of privacy protection than other personal information stop will you provide sensitive information to the club you also provide consent to the club collecting it in accordance with this privacy policy unless you tell us otherwise.

Failure to Provide Information

If the personal information you provide to us is incomplete and/or inaccurate, we may be unable to provide you, or someone else you know, with the services you, or they, are seeking.

Internet Users

If you access our web site, we may collect additional personal information about you in the form of your IP (Internet Protocol) address and domain name. Also, our web site uses cookies. The main purpose of cookies is to identify users and to prepare customised web pages for them. Cookies do not identify you personally, but they may link back to a database record about you. We use cookies to

monitor usage of our web site and to create a personal record of when you visit our web site and what pages you view so that we may serve you more effectively.

Use and Disclosure

We use and disclose your personal information only for the purposes it was collected. Our policy is not to provide mailing lists for direct commercial purposes. We may however disclose personal information about you to:

- a. Golf Australia (GA) and other bodies that the Club affiliates to
- b. Our GA licensed service provider (Dot Golf NZ LP/ New Zealand)
- c. Service providers, who assist us in operating our business. These service providers would enforce their own privacy policy and may not be required to comply with ours
- d. Companies we engage to carry out functions and activities on the club's behalf, including direct marketing
- e. Other carefully screened third parties whose products and services we consider may be of interest to you
- f. Professional advisers including our accountants, auditors and lawyers
- g. Our insurers
- h. Other members through the member directory and newsletters, including your name, email address and phone number in the member directory unless you advise us otherwise
- i. A purchaser of the assets and operations of our business, provided that those assets and operations are purchased as a going concern
- j. Sporting bodies such as Australia Sport Commission, Sport Integrity Australia, and other state sporting bodies
- k. Government and regulatory authorities and other organisations, as required or authorised by law.

We shall only disclose your information to third parties where that party demonstrates the same level of commitment to your privacy as Dubbo Golf Club does.

If you do not wish to receive direct marketing material from third parties, you are able to withdraw your consent at any time by notifying us in writing at the address below.

Security

We store your personal information in different ways, including in paper and in electronic form. The security of your personal information is important to us. We take all reasonable measures to ensure that your personal information is stored safely to protect it from misuse, loss, unauthorised access, modification or disclosure, including electronic and physical security measures.

Access

You may access the personal information we hold about you, upon making a written request. We will endeavour to provide you with access to the information requested within 30 days. We may charge you a reasonable fee for processing your request. We may decline a request for access to personal information where the Privacy Act requires us to do so. If, upon receiving access to your personal information or at any other time, you believe the personal information we hold about you is inaccurate, incomplete or out of date, please notify us immediately. We will take reasonable steps to correct the information so that it is accurate, complete and up to date.

Links to Other Websites

Our web site may contain links to other web sites. We are not responsible for the privacy practices of linked web sites and so linked web sites are not subject to our privacy policies and procedures.

Feedback

If you have any queries or concerns about our privacy policy or the way in which we handle your personal information, please contact us:

Dubbo Golf Club

Street address: 171 Whylandra Street Dubbo NSW 2830 Australia

Postal address: PO Box 6079 Dubbo NSW 2830 Australia

Email address: admin@dubbogolfclub.com.au

Telephone: 02 6882 1255

More Information For more information about privacy in general, you can visit the Federal Privacy Commissioner's web site at www.privacy.gov.au.